

**UNITED STATES DISTRICT AND BANKRUPTCY COURT
FOR THE DISTRICT OF IDAHO**

MSC # 039, 550 W. Fort Street
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Cameron S. Burke
Court Executive/Clerk of Court

August 23, 1999

MEMORANDUM

TO: Members of the Bar and Public

FROM: Cameron Burke, Court Executive

SUBJECT: Closing of Court Copy Services, Inc

Because of the increasing availability of court case files on our Internet website, (www.id.uscourts.gov) our in-house, independent contractor, Court Copy Services, Inc. will suspend all photocopy and fax filing operations as of Friday, September 10, 1999. During the interim time frame, the operating hours of Court Copy Services, Inc. will be from approximately 8 a.m. until 2 p.m.

Copies of Court Records

For our customers who do not have Internet access, there is a PC and printer located in our public file viewing area where users can make their own copies for free. If the Court makes photocopies, we are obligated by law to charge 50 cents per page, payable at time of pick-up in the form of cash, check or money order made payable to the "Clerk of Court."

Independent Fax Filing Service

Beginning Monday, September 13, 1999, the Fax Filing Service will be operated by Kinko's Copies, 691 S. Capitol Blvd., Boise, ID. 83702 (208) 331-5100. Please contact Kinko's directly to set up your new account. A credit card number will be required for payment. The Fax number is (208) 331-5150.

We apologize for any inconvenience these changes might have caused. It is our desire to attempt to meet the individual needs of all our customers during this transitional period.